

GOVERNMENT OF THE DISTRICT OF COLUMBIA



MEMORANDUM

TO: Adrian M. Fenty, Mayor
Dan Tangherlini, City Administrator

FROM: Kevin Donahue, CapStat Director

DATE: May 21, 2008

SUBJECT: Action Items from Session 5.21.08

On May 21, 2008, Mayor Adrian M. Fenty conducted a briefing on Summer Readiness. This memo identifies specific action items committed to during the session.

Office of the City Administrator

1. Quantify up the total number of youth participating in all summer programs. Track on a regular basis throughout the summer, and include private sector jobs in which we have involvement. **(Deadline: Immediately)**

Department of Parks and Recreation

2. Open walk-to-learn pools as we open the larger pools **(Deadline: June 12, 2008)**
3. Look into starting camps a week earlier, just after the end of the school year **(Deadline: June 12, 2008)**
4. Expand the Little Explorers Camp so that we have no waiting list by the time camp starts **(Deadline: June 12, 2008)**
5. Expand evening hours to improve teen involvement **(Deadline: June 12, 2008)**
6. Next year, begin camp enrollment earlier and establish as a goal to have closer to full enrollment by the end of May **(Deadline: Summer of 2009)**

DC Public Schools

7. Assist DPR with marketing and outreach by referring young people from DCPS to DPR's camps immediately for marketing and outreach **(Deadline: Immediately)**
8. Refer summer school participants from DCPS to DPR's camps after the end of summer school **(Deadline: Immediately)**
9. Coordinate enrollment information with DOES **(Deadline: Immediately)**

Department of Employment Services

10. Provide information on how many youth are employed in job training experiences **(Deadline: Immediately)**
11. Look into eliminating delay for payment, including allowing for immediate payment via check when necessary **(Jointly with: Office of the Chief Financial Officer/ Office of the City Administrator)**

Follow-up: By June 12